

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
April 24, 2025

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30pm. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act."

Members of The Board: Andrew Cangiano, Michael Grogan, John Hemmendinger, Brian McNeilly, Melanie Michetti, Steven Rattner, Anthony Riccardi, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still, Jack Sylvester

Others Present: Diane Alexander, Esq., Jilliam Martucci – Office Manager, James Schilling – Executive Director, James Wancho – PE

Attendance Roll Call:

Name:	Present:	Absent:
Cangiano		✓
Grogan	✓	
Hemmendinger		✓
McNeilly		✓
Michetti		✓
Rattner	✓	
Riccardi	✓	
Romano	✓	
Schindelar		✓
Schwab	✓	
Still	✓	
Sylvester	✓	

Date/Time Call to Order: Thursday April 24, 2025 – 7:30PM
Others Present: Diane Alexander, ~~Tom Carroll~~, Jilliam Martucci, James Schilling, James Wancho

Motion / Resolution	Cangiano	Grogan	Hemmendinger	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Absent	Present	Absent	Absent	Absent	Present	Present	Present	Absent	Present	Present	Present
Regular Meeting Minutes: 03.27.2025 ALL IN FAVOR	Absent	Aye	Absent	Absent	Absent	Aye	Second Aye	Motion Aye	Absent	Abstain	Aye	Aye
2024 Financials ROLL CALL	Absent	Yes	Absent	Absent	Absent	Yes	Yes	Motion Yes	Absent	Second Yes	Yes	Yes
2025 Financials ROLL CALL	Absent	Yes	Absent	Absent	Absent	Yes	Yes	Motion Yes	Absent	Second Yes	Yes	Yes
Pending Vouchers – April 17, 2025 ROLL CALL	Absent	Yes	Absent	Absent	Absent	Yes	Second Yes	Yes	Absent	Motion Yes	Yes	Yes
Correspondence – March/April 2025 ALL IN FAVOR	Absent	Aye	Absent	Absent	Absent	Aye	Aye	Motion Aye	Absent	Second Aye	Aye	Aye
Directors Report, Maintenance & Repairs – 04/2025 Flow Data– March 2025	Absent	Aye	Absent	Absent	Absent	Aye	Aye	Motion Aye	Absent	Aye	Aye	Second Aye
Office Managers Report – 04/2025 ALL IN FAVOR	Absent	Aye	Absent	Absent	Absent	Aye	Second Aye	Aye	Absent	Aye	Aye	Motion Aye
Engineers Report – 04/2025 ALL IN FAVOR	Absent	Aye	Absent	Absent	Absent	Aye	Aye	Second Aye	Absent	Motion Aye	Aye	Aye
New Business:												
Resolution 25-22: VFDs ROLL CALL	Absent	Yes	Absent	Absent	Absent	Yes	Yes	Motion Yes	Absent	Second Yes	Yes	Yes
Verbal Resolution 25-23: Dilution Pump ROLL CALL	Absent	Yes	Absent	Absent	Absent	Yes	Yes	Yes	Absent	Second Yes	Yes	Yes
Discussion: Abolish <u>Abolish</u> Park Property surrounding Netcong/Roxbury Meter Chamber												
Old Business:												
Draft LOA: Roxbury Twp. Well 2/PFAS Treatment												
Adjournment: 08:07 PM ALL IN FAVOR	Absent	Aye	Absent	Absent	Absent	Aye	Aye	Second Aye	Absent	Aye	Aye	Motion Aye

Chairman Rattner opened and closed the meeting to the public.

Regular Meeting Minutes of March 27, 2025.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					✓	
Grogan			✓			
Hemmendinger					✓	
McNeilly					✓	
Michetti					✓	
Rattner			✓			
Riccardi		✓	✓			
Romano	✓		✓			
Schindelar					✓	
Schwab						✓
Still			✓			
Sylvester			✓			

Comments: None

2024 Financial Reports

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					✓	
Grogan			✓			
Hemmendinger					✓	
McNeilly					✓	
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano	✓		✓			
Schindelar					✓	
Schwab		✓	✓			
Still			✓			
Sylvester			✓			

Comments: None

Financial Reports – 2024

10:08 AM

04/16/25

Accrual Basis

Musconetcong Sewerage Authority Profit & Loss Budget vs. Actual

January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	126,593.00	126,593.00	0.00	100.0%
Interest	77,631.73			
trustee passthrough	4,715,000.00	4,715,000.00	0.00	100.0%
Total Income	4,919,224.73	4,841,593.00	77,631.73	101.6%
Gross Profit	4,919,224.73	4,841,593.00	77,631.73	101.6%
Expense				
66900 - Reconciliation Discrepan...	-604.50			
Personnel Services				
B-1 - Administrative-S&W	184,903.13	185,000.00	-96.87	99.9%
B-14 - Operating-S&W	642,597.70	643,000.00	-402.30	99.9%
Total Personnel Services	827,500.83	828,000.00	-499.17	99.9%
Employee Benefits				
B-9 - Pension	115,201.00	116,000.00	-799.00	99.3%
B-8 - Social Security	61,094.06	62,000.00	-905.94	98.5%
B-10 - Hosp				
Dental/Vision	8,357.78			
B-10 - Hosp - Other	233,436.67	245,000.00	-11,563.33	95.3%
Total B-10 - Hosp	241,794.45	245,000.00	-3,205.55	98.7%
B-11 - Disability Insurance	7,029.93	8,000.00	-970.07	87.9%
B-6 - Unemployment	6,597.59	7,000.00	-402.41	94.3%
Total Employee Benefits	431,717.03	438,000.00	-6,282.97	98.6%
Administration Expenses				
B-2 - Administrative-OE				
Influent Limit/PSS	256.25			
B-2 - Administrative-OE - Ot...	29,920.17	31,000.00	-1,079.83	96.5%
Total B-2 - Administrative-OE	30,176.42	31,000.00	-823.58	97.3%
Total Administration Expenses	30,176.42	31,000.00	-823.58	97.3%
Operations and Maintenance				
B-33 - IT & Cyber Security	21,730.47	23,000.00	-1,269.53	94.5%
B-3 - Legal	32,602.26	45,000.00	-12,397.74	72.4%
B-4 - Audit	18,900.00	20,000.00	-1,100.00	94.5%
B-5 - Engineer	37,538.02	40,000.00	-2,461.98	93.8%
B-15 - Telephone/Internet	15,311.19	17,000.00	-1,688.81	90.1%
B-16 - Electric	463,372.75	450,000.00	13,372.75	103.0%
B-17 - Fuel/Oil	11,351.97	15,000.00	-3,648.03	75.7%
B-18 - Supplies/Chemicals	191,038.71	205,000.00	-13,961.29	93.2%
B-27 - Laboratory Supplies	8,095.06	8,000.00	95.06	101.2%
B-13 - Office	18,949.01	21,000.00	-2,050.99	90.2%
B-31 - External Services	64,500.30	70,000.00	-5,499.70	92.1%
B-28 - Education/Training	19,993.82	21,000.00	-1,006.18	95.2%
B-25 - Laboratory Fees	21,301.45	25,000.00	-3,698.55	85.2%
B-19 - Maintenance/Repairs	194,940.55	200,000.00	-5,059.45	97.5%
B-20 - Insurance	167,071.00	170,000.00	-2,929.00	98.3%
B-24 - NJDEP Fees	18,285.23	25,000.00	-6,714.77	73.1%
B-12 - Trustee Admin Fee	65,665.16	72,000.00	-6,334.84	91.2%
B-23 - Permit Appl/Compliance...	28,734.59	35,000.00	-6,265.41	82.1%
B-21 - Equipment	68,698.04	70,000.00	-1,301.96	98.1%
B-26 - Sludge Disposal	1,001,801.40	1,005,370.00	-3,568.60	99.6%
B-22 - Contingency	0.00	0.00	0.00	0.0%
Total Operations and Maintenance	2,469,880.98	2,537,370.00	-67,489.02	97.3%
Debt Service				
Debt Svs - Principal Payment	184,621.83	200,503.00	-15,881.17	92.1%
Debt Svs - Interest Payment	107,604.14	106,720.00	884.14	100.8%
Debt Service - Other	0.00	0.00	0.00	0.0%
Total Debt Service	292,225.97	307,223.00	-14,997.03	95.1%
Reserves				
B-32 - Reserve for Debt Service	300,000.00	300,000.00	0.00	100.0%
B-29 - Capital Improvement	200,000.00	200,000.00	0.00	100.0%
B-30 - Renewal & Replacement	200,000.00	200,000.00	0.00	100.0%
Total Reserves	700,000.00	700,000.00	0.00	100.0%
Pension Reimbursement	0.00			
Total Expense	4,750,896.73	4,841,593.00	-90,696.27	98.1%
Net Ordinary Income	168,328.00	0.00	168,328.00	100.0%

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04/16/25

Accrual Basis

Musconetcong Sewerage Authority
Profit & Loss Budget vs. Actual

January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	4,524.00			
Cancellation of PY Payable	-103,679.06			
Short Term Disability Reimburse	1,499.42			
Total Other Income	-97,655.64			
Other Expense				
Accrued Sick & Vac Adjustment	23,320.48			
Cost of Issuance	116,058.70			
Total Other Expense	139,379.18			
Net Other Income	-237,034.82			
Net Income	-68,706.82	0.00	-68,706.82	100.0%

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04/16/25
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	959,654.00
OA 8169 · Operating Acct TD - 8169	1,772,509.13
PR 3717 · Payroll Account TD - 3717	3,190.72
Es 3226 · Escrow Account TD Bank - 3226	9,448.94
RR 1360 · Renewal & Replacement TD -1360	551,588.47
Petty Cash	592.24
Total Checking/Savings	3,296,983.50
Other Current Assets	
NJIB Note Receivable	182,086.00
Prepaid Expenses	179.99
Total Other Current Assets	182,265.99
Total Current Assets	3,479,249.49
Fixed Assets	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.57
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
Total Fixed Assets	25,442,559.11
Other Assets	
Def. Pension Outflows	251,527.00
Total Other Assets	251,527.00
TOTAL ASSETS	29,173,335.60
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	66,001.43
Total Accounts Payable	66,001.43
Other Current Liabilities	
NJIB Note Payable	2,387,195.00
Accrued Payroll Liabilities	
VALIC	-1,070.00
Union Dues	312.00
Total Accrued Payroll Liabilities	-758.00
Escrow Deposits Payable	
Stonewald/Morris HH	-216.25
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
Total Escrow Deposits Payable	9,448.94

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Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of December 31, 2024

	Dec 31, 24
Due to Municipalities	136,210.00
Compensated Absenses Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	110,000.00
Total Other Current Liabilities	2,729,416.58
Total Current Liabilities	2,795,418.01
Long Term Liabilities	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
Total Loans Payable	6,219,596.17
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
Total Def. Inflows of Resources	548,982.70
Total Long Term Liabilities	8,017,048.87
Total Liabilities	10,812,466.88
Equity	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR · Contract 375 Handrail/Railings	37,528.67
370 WQ · Contract 370 Water Quality	12,249.87
PS Controls 1-5	7,082.80
365 PPE · Contract 365 Plant Process Eval	9,488.94
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg · Contract 360 HVAC/Roofs - Le...	6,125.97
360 IB · Contract 360 HVAC/Roofs-NJIBa...	19.74
360 PSS · Contract 360 HVAC Roofs PSS	135.32
Total 360 · Contract 360 HVAC & Roofs	12,560.14
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84
305 · Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-862,949.99
Total B-29 Capital Improvements	-780,566.31
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	617,820.55
Total B-30 Renewal and Replacement	646,854.22

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2024

	Dec 31, 24
Operations	50,000.00
Total Restricted	-17,850.09
Unrestricted	
Designated	
Future Debt Service Reserve	300,000.00
Total Designated	300,000.00
Undesignated	835,952.10
Total Unrestricted	1,135,952.10
32000 - Retained Earnings	-1,590,949.41
Net Income	146,233.12
Total Equity	18,360,868.72
TOTAL LIABILITIES & EQUITY	29,173,335.60

2025 Financial Reports

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					✓	
Grogan			✓			
Hemmendinger					✓	
McNeilly					✓	
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano	✓		✓			
Schindelar					✓	
Schwab		✓	✓			
Still			✓			
Sylvester			✓			

Comments: None

Financial Reports – 2025

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04/16/25

Accrual Basis

Musconetcong Sewerage Authority Profit & Loss Budget vs. Actual

January through March 2025

	Jan - Mar 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	251,202.00	-251,202.00	0.0%
Interest	42,077.86			
trustee passdown	1,101,290.00	4,950,000.00	-3,848,710.00	22.2%
Total Income	1,143,367.86	5,201,202.00	-4,057,834.14	22.0%
Gross Profit	1,143,367.86	5,201,202.00	-4,057,834.14	22.0%
Expense				
Personnel Services				
B-1 - Administrative-S&W	46,442.72	195,000.00	-148,557.28	23.8%
B-14 - Operating-S&W	151,376.57	650,000.00	-498,623.43	23.3%
Total Personnel Services	197,819.29	845,000.00	-647,180.71	23.4%
Employee Benefits				
B-9 - Pension	131,199.00	120,000.00	11,199.00	109.3%
B-8 - Social Security	14,306.92	63,600.00	-49,293.08	22.5%
B-10 - Hosp				
Dental/Vision	878.22			
B-10 - Hosp - Other	75,517.26	260,000.00	-204,482.71	27.0%
Total B-10 - Hosp	76,395.51	260,000.00	-203,604.49	27.3%
B-11 - Disability Insurance	3,313.70	10,000.00	-6,686.30	33.1%
B-6 - Unemployment	2,619.91	7,000.00	-4,380.09	37.4%
Total Employee Benefits	227,835.04	480,600.00	-252,764.96	47.4%
Administration Expenses				
B-2 - Administrative-OE	8,989.36	40,000.00	-31,010.64	22.5%
Total Administration Expenses	8,989.36	40,000.00	-31,010.64	22.5%
Operations and Maintenance				
B-33 - IT & Cyber Security	11,218.42	27,000.00	-15,783.58	41.5%
B-3 - Legal	9,041.81	45,000.00	-35,958.19	20.1%
B-4 - Audit	0.00	20,000.00	-20,000.00	0.0%
B-5 - Engineer	6,624.53	40,900.00	-33,375.47	16.6%
B-15 - Telephone/Internet	2,697.56	16,000.00	-13,302.44	16.9%
B-16 - Electric	89,593.53	550,000.00	-460,406.47	12.7%
B-17 - Fuel/Oil	4,989.19	7,000.00	-2,030.81	71.0%
B-18 - Supplies/Chemicals	55,685.90	225,000.00	-169,314.10	24.7%
B-27 - Laboratory Supplies	1,717.89	4,000.00	-2,282.40	42.9%
B-13 - Office	3,606.12	30,000.00	-26,393.88	12.9%
B-31 - External Services	9,711.93	75,000.00	-65,288.07	12.9%
B-28 - Education/Training	7,771.00	25,000.00	-17,229.00	31.1%
B-25 - Laboratory Fees	3,027.71	25,000.00	-21,972.29	12.1%
B-19 - Maintenance/Repairs	65,775.48	200,000.00	-134,224.52	32.9%
B-20 - Insurance	87,677.00	179,000.00	-91,323.00	49.0%
B-24 - NJDEP Fees	6,373.00	25,000.00	-18,627.00	25.5%
B-12 - Trustee Admin Fee	1,245.00	40,000.00	-38,755.00	3.1%
B-23 - Permit Appl/Compliance Fees	6,532.36	40,000.00	-33,467.64	16.3%
B-21 - Equipment	26,289.55	70,000.00	-43,710.45	37.6%
B-26 - Sludge Disposal	201,848.60	1,095,370.00	-893,521.40	18.4%
B-22 - Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	581,604.29	2,763,370.00	-2,181,765.71	21.0%
Debt Service				
Debt Svs - Principal Payment	18,271.63			
Debt Svs - Interest Payment	7,392.50			
Debt Service - Other	0.00	597,232.00	-597,232.00	0.0%
Total Debt Service	25,664.13	597,232.00	-571,567.87	4.3%
Reserves				
B-32 - Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 - Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
Total Reserves	0.00	475,000.00	-475,000.00	0.0%
Pension Reimbursement	-6,012.84			
Total Expense	1,035,899.27	5,201,202.00	-4,165,302.73	19.9%
Net Ordinary Income	107,468.59	0.00	107,468.59	100.0%
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	29,406.00			
Short Term Disability Reimburse	16,403.57			
Total Other Income	45,809.57			
Net Other Income	45,809.57			
Net Income	153,278.16	0.00	153,278.16	100.0%

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04/16/25
Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of March 31, 2025

	Mar 31, 25
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	1,129,229.99
OA 8169 · Operating Acct TD - 8169	1,734,016.31
PR 3717 · Payroll Account TD - 3717	9,994.89
Es 3226 · Escrow Account TD Bank - 3226	10,505.94
RR 1360 · Renewal & Replacement TD -1360	503,100.75
Petty Cash	592.24
Total Checking/Savings	3,387,440.12
Other Current Assets	
NJIB Note Receivable	119,886.00
Prepaid Expenses	179.99
Total Other Current Assets	120,065.99
Total Current Assets	3,507,506.11
Fixed Assets	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.57
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
Total Fixed Assets	25,442,559.11
Other Assets	
Def. Pension Outflows	251,527.00
Total Other Assets	251,527.00
TOTAL ASSETS	29,201,592.22
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	380.27
Total Accounts Payable	380.27
Other Current Liabilities	
NJIB Note Payable	2,506,572.00
Accrued Payroll Liabilities	
VALIC	-1,070.00
PERS - Contributions	15,058.49
PERS - Loans	3,245.34
PERS - Insurance	1,003.92
Union Dues	351.00
Total Accrued Payroll Liabilities	18,588.75
Escrow Deposits Payable	
Southwinds Development	1,000.00
Jefferson Township	1,661.00
Stonewald/Morris HH	283.75
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00

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04/16/25
Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of March 31, 2025

	Mar 31, 25
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
Total Escrow Deposits Payable	12,609.94
Due to Municipalities	136,210.00
Compensated Absences Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	83,269.80
Total Other Current Liabilities	2,844,571.13
Total Current Liabilities	2,844,951.40
Long Term Liabilities	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
Total Loans Payable	6,219,596.17
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
Total Def. Inflows of Resources	548,982.70
Total Long Term Liabilities	8,017,048.87
Total Liabilities	10,862,000.27
Equity	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR · Contract 375 Handrail/Railings	30,287.42
370 WQ · Contract 370 Water Quality	8,213.07
PS Controls 1-5	7,082.80
365 PPE · Contract 365 Plant Process Eval	9,488.94
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg · Contract 360 HVAC/Roofs - Le...	3,358.84
360 IB · Contract 360 HVAC/Roofs-NJIBa...	19.74
360 PSS · Contract 360 HVAC Roofs PSS	11.57
Total 360 · Contract 360 HVAC & Roofs	9,669.26
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84
305 · Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-862,949.99
Total B-29 Capital Improvements	-794,735.24

10:08 AM
04/16/25
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of March 31, 2025

	<u>Mar 31, 25</u>
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	<u>569,411.43</u>
Total B-30 Renewal and Replacement	598,445.10
Operations	<u>50,000.00</u>
Total Restricted	-80,428.14
Unrestricted	
Designated	
Future Debt Service Reserve	<u>300,000.00</u>
Total Designated	300,000.00
Undesignated	<u>835,952.10</u>
Total Unrestricted	1,135,952.10
3000 · Opening Bal Equity	-2,500.00
32000 · Retained Earnings	-1,444,716.29
Net Income	<u>43,801.28</u>
Total Equity	<u>18,339,591.95</u>
TOTAL LIABILITIES & EQUITY	<u><u>29,201,592.22</u></u>

Pending Vouchers as of April 17, 2025
Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					✓	
Grogan			✓			
Hemmendinger					✓	
McNeilly					✓	
Michetti					✓	
Rattner			✓			
Riccardi		✓	✓			
Romano			✓			
Schindelar					✓	
Schwab	✓		✓			
Still			✓			
Sylvester			✓			

Comments: None

Musconetcong Sewerage Authority

Through April 17, 2025

	Name	Memo	Split	Amount
OPERATING:	Alfred DeFelice	2025 NJWEA Conference Stipend	B-2 · Administrative	700.00
	Alfred DeFelice	S2 License Reimbursements	B-28 · Education/Tr	176.00
	American Wear	Uniform Service	B-31 · External Serv	530.28
	Anthony Riccardi	2025 NJWEA Conference Stipend	B-2 · Administrative	700.00
	ATS Environmental Services	Invoice GS2025156V1	B-19 · Maintenance	1,439.62
	Blue Diamond Disposal, Inc.	Invoice 872590 - Monthly Trash Servic	B-31 · External Serv	469.00
	Blue Diamond Disposal, Inc.	Invoice 0000882914 - Monthly Trash S	B-31 · External Serv	469.00
	Business Machine Technologi	Invoice - 2372934, 2372957, 2372984	B-33 · IT & Cyber Se	1,270.84
	Cintas First Aid & Safety	Invoice # 5260530803 First Aid Suppl	B-31 · External Serv	245.93
	Cit-E-Net	Invoice 3456 - Website 03.11.25-02.2	B-33 · IT & Cyber Se	1,750.00
	Coburn Chemical, Inc.	Invoice INV0021312	B-18 · Supplies/Ch	3,294.00
	Coppola Services, Inc./Nviro S	Invoice 3801118	B-26 · Sludge Dispc	47,421.00
	Grainger	Invoice # 9437326953	B-19 · Maintenance	194.33
	Grainger	Invoice # 9447023772	B-19 · Maintenance	1,391.58
	Jilliam Martucci	2025 NJWEA Conference Stipend, Der	B-2, B-10	1,103.00
	Joseph Schwab	2025 NJWEA Conference Stipend	B-2 · Administrative	700.00
	Kahant Electrical Supply	Invoice 1056531-00	B-19 · Maintenance	420.00
	Keller Welding	Invoice # 3192	B-19 · Maintenance	560.00
	Lawson Products	Invoice 9312370860	B-19 · Maintenance	526.01
	Magnum Vac Service, LLC	Invoice 389	B-31 · External Serv	2,500.00
	Maraziti Falcon, LLP	Invoice 59175, 59177	B-3, B-23	4,467.50
	Maryland Biochemical Co., Inc	Invoice 3TT1127	B-18 · Supplies/Ch	11,037.87
	McMaster-Carr Supply Co.	Invoice 43133817	B-18 · Supplies/Ch	99.23
	Michael Grogan	2025 NJWEA Conference Stipend	B-2 · Administrative	700.00
	Mount Olive Bagels	Invoice 2033	B-2 · Administrative	57.31
	Municipal Maintenance Co.	Invoice 25786	B-19 · Maintenance	31,500.00
	Netcong Hardware Co.	February/March/April 2025	B-18 · Supplies/Ch	63.18
	NJ Utility Authorities JIF	Invoice # NJUA249-2025SA - Second I	B-20 · Insurance	89,426.00
	NJWEA	2025 NJWEA Conference	B-28 · Education/Tr	5,120.00
	North Jersey Pump & Controls	Invoice 1902-25	B-19 · Maintenance	1,812.00
	One Call Concepts, Inc.	Invoice 5035448	B-2 · Administrative	125.84
	One Water Consulting, LLC	Invoice 2024 Wastewater Consulting S	B-23 · Permit Appl/I	2,860.00
	PACE Analytical Services, LLC	Invoice 257109598, 257108678	B-31 · External Serv	70.20
	PS&S	Invoice # 175077 - General Engineer C	B-5 · Engineer	7,695.00
	Randolph Township	MCCPC 2025 Prorated Membership F	B-2 · Administrative	825.00
	Reiner Pump Systems, Inc.	Invoice # KCP690SO-NJ	B-19 · Maintenance	951.00
	RingCentral	Invoice CD_001063297 - 03.19.25-04.	B-15 · Telephone/In	313.06
	Schilling, James	2025 NJWEA Conference Stipend, USI	B-2 · Administrative	735.85
	Sissco Material Handling Equi	Invoice - INV-54392	B-21 · Equipment	5,638.00
	Smart Water Inc.	Invoice 42436	B-31 · External Serv	650.00
	Thomas Romano	2025 NJWEA Conference Stipend	B-2 · Administrative	700.00
	Tritec Office Equipment	Invoice INV1470, INV1665, INV1855, I	B-13 · Office	236.00
	Tritec Office Equipment	Invoice INV2236, INV2426, INV 2653	B-13 · Office	177.00
	Tritec Office Equipment	Invoice 13326	B-13 · Office	157.95
	Tritec Office Equipment	Invoice 15646	B-13 · Office	170.42

	Name	Memo	Split	Amount
	United Federated Systems	Invoice 269237	B-19 · Maintenance	254.50
	United Federated Systems	Invoice 269330	B-19 · Maintenance	1,008.00
	USA Bluebook	Invoice INV00650502- CorePro 15' Stl	B-19 · Maintenance	339.18
	USA Bluebook	Invoice INV00661595 DC1500 Amm C	B-19 · Maintenance	908.05
	USA Bluebook	Invoice INV00666515	B-19 · Maintenance	195.89
	USA Bluebook	Invoice INV00671556	B-19 · Maintenance	682.97
	USALCO	Invoice 910159563	B-18 · Supplies/Chc	12,417.00
	USALCO	Invoice 910162866	B-18 · Supplies/Chc	12,225.61
	World Insurance Associates L	Invoice 339368	B-20 · Insurance	<u>1,000.00</u>
		TOTAL:		260,480.20
<u>CAPITAL:</u>	Maraziti Falcon, LLP	Invoice 59176 - C360	360 Leg · Contract	473.34
	One Water Consulting, LLC	Invoice 2025 - C370 - Refined Nitrate	370 WQ · Contract	625.00
	PS&S	Invoice # 175076 - C375 HR - Through	375 HR · Contract	<u>10,326.38</u>
		TOTAL:		11,424.72
<u>ESCROW:</u>			TOTAL:	0.00
<u>PAYROLL:</u>	MSA Payroll	Processing 03.28.2025	B-1, B-14	35,570.98
	MSA Payroll	Processing 04.11.2025	B-1, B-14	<u>36,012.45</u>
		TOTAL:		71,583.43
<u>RENEWAL & REPLACEMENT:</u>			TOTAL:	0.00
<u>ONLINE PYMTS</u>	Altice	Payment ID 969529733	B-15 · Telephone/In	315.00
<u>MANUAL CHECKS:</u>	Amazon Business	Transaction No. 250331-145135--051	B-13 · Office	629.85
	American Water	Confirmation Number: 1837581423	B-31 · External Serv	1,323.27
	Direct Energy	Confirmation # 3040751, 3040752, 30	B-16 · Electric	4,597.21
	Direct Energy	Confirmation # 3046285	B-16 · Electric	25,346.43
	JCP&L	Confirmation # 14958745	B-16 · Electric	10,614.47
	JCP&L	Confirmation # 16502928	B-16 · Electric	2,742.42
	Local 32	Union Dues 03/2025	Accrued Payroll Lia	351.00
	Lowe's	Reference No. 3039392287	B-19 · Maintenance	715.05
	NJ Division of Pensions & Ben	Reference Number 08450700	Accounts Payable -	6,470.15
	NJ Division of Pensions & Ben	Reference Number 08560133	B-9 · Pension	131,199.00
	NJSHBP	Reference Number 09331537	B-10 · Hosp	27,374.16
	PVSC	Confirmation Number: 20023579461	B-26 · Sludge Dispc	37,336.00
	Primepoint	Invoice 658638	B-31 · External Serv	33.00
	Primepoint	Invoice 660696	B-31 · External Serv	46.63
	Shell Fleet Services	Confirmation #: 816904022025	B-17 · Fuel/Oil	289.75
	Shell Fleet Services	Confirmation # 816904162025	B-17 · Fuel/Oil	361.93
	VALIC	Confirmation # 0006808580	Accrued Payroll Lia	235.00
	VALIC	Confirmation # 0006834436	Accrued Payroll Lia	235.00
	Verizon	Transaction ID 3935899217	B-15 · Telephone/In	<u>250.04</u>
		TOTAL:		250,465.36

Correspondence for March-April 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					✓	
Grogan			✓			
Hemmendinger					✓	
McNeilly					✓	
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano	✓		✓			
Schindelar					✓	
Schwab		✓	✓			
Still			✓			
Sylvester			✓			

- Correspondence:**

- Law Offices of Patrick J. Dwyer, LLC; Montilla & Bonifacio investor, LLC – 7 Commerce Blvd Township of Roxbury, NJ - Block 5103, Lot 1.02
- NJIB; Construction Loan Accrued Interest Monthly Statement 03.31.2025, MSA S340 384-10
- EPA, Region 2: Southwinds, Roxbury Township, Morris County, NJ
- One Water Consulting; MSA, Affirmative Defense Request – Incident # 25-04-08-1237-06, NJPDES Permit No. NJ0027821
- One Water Consulting; MSA WWTP, Response to Preliminary Comment on Musconetcong River Nitrate Study

Comments:

- Correspondence C: Chairman Rattner stated that he spoke with Counsel, and it was explained that the waiver is approved pending no changes.

Monthly Reports:

Director's Report, Maintenance & Repairs Report for April 2025, and Flow Data for March 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					✓	
Grogan			✓			
Hemmendinger					✓	
McNeilly					✓	
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano	✓		✓			
Schindelar					✓	
Schwab			✓			
Still			✓			
Sylvester		✓	✓			

Director's Report Comments:

Mr. Schilling advised The Board on the following topics:

1. Infrared Report:

- Comprehensive Exam and report of findings offered at no charge through the JIF completed, report received on (04.21.2025). Plant 1,2,3 and Pump Stations 1,2,3,4,5 and 6 examined.
- PS&S issued their report review memo on 4/24/25.
- Meeting scheduled for Tuesday, 04.29.2025, with PS&S and PSI to review the report and findings, the engineer's preliminary estimate is approximately \$15,000.00-\$20,000.00
- There was discussion related to how this came about. Mr. Schilling advised that this has been part of the Capital Plan for years, and most of the wiring and hardware is original to the plant. It was determined that some of these items are safety issues, and that Mr. Schilling would have authorization to make necessary decisions on these repairs. Mr. Schilling advised that the vendor who will complete the work is in the PVSC Co-Op, which will ensure that MSA complies with public purchasing laws.

2. Dilution Pump Failure

- One of two dilution pumps for plant#1 has failed. The second quote was received earlier in the day (04.24.2025). The total cost of the pump replacement is \$16,826.00, which would be paid out of renewal and replacement. The provider is in the PVSC Co-Op. The Board agreed to move forward with the replacement of the pump.

Verbal Resolution No. 25-23

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					✓	
Grogan			✓			
Hemmendinger					✓	
McNeilly					✓	
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano			✓			
Schindelar					✓	
Schwab		✓	✓			
Still	✓		✓			
Sylvester			✓			

Comments: Ms. Alexander, Esq, prepared a verbal resolution, formal resolution to be forwarded.

3. Plant Upset

- Mr. Schwab inquired as to the status of the plant issues. Mr. Schilling advised that the plant has turned the corner, and affirmative defenses were submitted for January/February/March.

4. Uniform Service Contract

- The current uniform contract expires 08.31.2025; a new vendor has been secured and is in a national co-op that MSA is part of, therefore, we will not have to go out to bid.

5. Trash Service Contract

- The current trash service contract expires 05.31.2025; we are negotiating current rates to stay within bid threshold.

Office Manager's Report for April 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					✓	
Grogan			✓			
Hemmendinger					✓	
McNeilly					✓	
Michetti					✓	
Rattner			✓			
Riccardi		✓	✓			
Romano			✓			
Schindelar					✓	
Schwab			✓			
Still			✓			
Sylvester	✓		✓			

Office Manager's Report Comments: None

Engineer's Report for February 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					✓	
Grogan			✓			
Hemmendinger					✓	
McNeilly					✓	
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano		✓	✓			
Schindelar					✓	
Schwab	✓		✓			
Still			✓			
Sylvester			✓			

Engineer's Report Comments:

- Mr. Wancho, PE, advised The Board on the following topics:
 - The infrared Report reviewed with Mr. Schilling will discuss more at Tuesday's meeting.
 - Arbolino Park easements will need to be revised if the project moves forward.
 - Contract 375 will go out to bid next week (05.01.2025)

New Business:

Resolution No. 25-22

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					✓	
Grogan			✓			
Hemmendinger					✓	
McNeilly					✓	
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano	✓		✓			
Schindelar					✓	
Schwab		✓	✓			
Still			✓			
Sylvester			✓			

Comments: None

New Business Continued:

Vice Chairman Sylvester presented to The Board a proposed project at Arbolino Park in Netcong; the proposed project would involve the MSA Meter Chamber. There would be nothing built on the property. There is no action to be taken by the MSA at this point, there will be a request for a letter of support in the future. Ms. Alexander, Esq. stated that the easements would in fact have to be revised and updated. There was discussion among The Board related to securing the meter chamber. Mr. Schilling was authorized to obtain fencing estimates to secure the MSA asset.

Old Business:

Draft LOA: Township of Roxbury Well No. 2 PFAS Water Treatment Facility Discharge to MSA

- Tabled as Mrs. Michetti was not Present.

Adjournment:

Chairman Rattner adjourned the April 24, 2025, MSA Board meeting at 08:07 pm.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					✓	
Grogan			✓			
Hemmendinger					✓	
McNeilly					✓	
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano		✓	✓			
Schindelar					✓	
Schwab			✓			
Still			✓			
Sylvester	✓		✓			

PREPARED BY: JILLIAM A. MARTUCCI

OFFICE MANAGER

MUSCONETCONG SEWERAGE AUTHORITY

RESOLUTION NO. 25-22

RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTS FOR THE PROCUREMENT OF UPGRADES TO EXISTING CONTROL PANELS AND VFDS AND REPLACEMENT OF AN EXISTING CONTROL PANEL AND MOTOR STARTERS AT MSA PUMP STATIONS THROUGH THE NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM (NJCWPS)

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Passaic Valley Sewerage Commission (PVSC), hereinafter referred to as the "Lead Agency" has established a Cooperative Pricing System and has offered voluntary participation in the North Jersey Wastewater Cooperative Pricing System (NJCWPS), for the purchase of goods and services; and

WHEREAS, as the Lead Agency, the Passaic Valley Sewerage Commission will be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS, the Musconetcong Sewerage Authority (the "Authority") owns and operates several Pump Stations ("PSs") for the conveyance of flow generated within its sewer service area to the Authority treatment plant; and

WHEREAS, the Authority requires an upgrade to an existing control panel and variable frequency drives ("VFDs") at PS 2; and

WHEREAS, the Authority requires an upgrade to an existing control panel and VFDs at PS 3; and

WHEREAS, the Authority requires an upgrade to an existing control panel and VFDs at PS 4; and

WHEREAS, the existing control panel and motor starters at PS 5 are in need of replacement; and

WHEREAS, the Authority, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any

goods or services under the State of New Jersey Cooperative Purchasing Program and other approved Cooperative Purchasing Programs for any State or Cooperative Purchasing contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury and/or by the approve the Cooperative Purchasing Program; and

WHEREAS, Pumping Services Inc. ("PSI"), has been awarded a contract by NJWCPS to furnish and install said equipment; and

WHEREAS, the Authority desires to award contracts to PSI, having a business address of 201 Lincoln Boulevard, Middlesex, New Jersey, 08846, through the North Jersey Wastewater Cooperative Pricing System (NJWCPS), for procurement and installation of the following:

- 1) an upgrade to an existing control panel and variable frequency drives ("VFDs") at Pumping Station 2, pursuant to the PSI Proposal dated March 28, 2025 (Quote SQ39772) in an amount not to exceed \$34,173.27; and
- 2) an upgrade to an existing control panel and VFDs at Pumping Station 3, pursuant to the PSI Proposal dated March 28, 2025 (Quote SQ39788) in an amount not to exceed \$27,522.97; and
- 3) an upgrade to an existing control panel and VFDs at Pumping Station 4, pursuant to the PSI Proposal dated March 28, 2025 (Quote SQ39793) in an amount not to exceed \$27,650.56; and
- 4) replacement of the existing control panel and motor starters at Pump Station 5, pursuant to the PSI Proposal dated March 28, 2025 (Quote SQ42079); and

WHEREAS, the work to be performed is more particularly described in the quotations on file with the Authority; and

WHEREAS, funds are available for this purpose at line item B-30 Renewal & Replacement.

NOW, THEREFORE, BE IT RESOLVED by the Musconetcong Sewerage Authority in the Counties of Morris and Sussex in the State of New Jersey on this 24th day of April, 2025 as follows:

1. That the Executive Director is hereby authorized and directed to enter into contracts with Pumping Services, Inc., having a business address of 201 Lincoln Boulevard, Middlesex, New Jersey 08846, through the North Jersey Wastewater Cooperative Pricing System (NJWCPS) Contract - B414-17, in a total amount not to exceed \$144,247.78 without further authorization of the MSA Board, including the executions of PSI Proposal dated March 28, 2025 (Quote SQ39772) in an amount not to exceed \$34,173.27 for upgrades to PS 2; and PSI Proposal dated March 28, 2025 (Quote SQ39788) in an amount not to exceed \$27,522.97 for upgrades to PS 3; and PSI Proposal dated March 28, 2025 (Quote SQ39793) in an amount not to exceed \$27,650.56 for upgrades to PS 4; and PSI Proposal dated March 28, 2025 (Quote SQ42079) in an amount not to exceed \$54,900.98 for replacement of the existing control panel and motor starters at PS 5.
2. The Executive Director, staff and consultants are authorized and directed to take all actions reasonable and necessary in the implementation of the contract awarded herein and this Resolution shall take effect immediately.

Certification of Funds

I, James Schilling, Executive Director, do hereby certify that sufficient funds are available in the 2025 budget from the line item B-30 Renewal & Replacement. A separate certification of funds will be provided upon final adoption of the 2025 budget for the services to be provided in this Resolution in the amounts not to exceed as stated herein.

/s/ James Schilling
Executive Director
Musconetcong Sewerage Authority
Dated:

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on April 24, 2025.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer Steven Rattner, Chairman

Dated: April 24, 2025